



## Mentorship Program

### 1. RATIONALE

This training scholars program of the consortium is from the same program created and successfully implemented by the Western Visayas Health Research and Development (WVHRDC). The primary purpose of this program is to give in-depth training to the aspiring researchers and equip them with the necessary skills and knowledge in proposal making up to the approval of their respective studies. This is open to the faculty, personnel and medical residents of the consortium's member-institutions.

This training course is free of charge. The consortium will cover the meals, venue and whenever applicable (if the venue is far from the scholar's residency), the accommodation.

Successful scholars will have a chance to receive funding award through the consortium or other government agencies for the implementation of their research proposals. **Note that only a maximum of ten (10) scholars will be accepted for the said program.**

### 2. TRAINING COURSE

**This program consists of 3 modules:**

#### 2.1. Module 1 - Technical Writing (3-day activity)

- 2.1.1. Series of topics in relation to technical writing will be discussed by the invited expert/s such as the research process, elements of a research proposal, research proposal writing, searching for related literatures, writing references.
- 2.1.2. Afterwards, series of activities will be done by the participants in relation to the discussed topics with the assistance from the invited expert/s such as pre-testing, refining the research problem, objectives and significance practice and writing references of reviewed literature.
- 2.1.3. Another lecture series will be conducted which involve the writing of introduction, background, objectives and significance of the proposal, plan for research dissemination, communication and utilization, plan for data processing, presentation and analysis, writing tips and tips for the oral presentation.
- 2.1.4. The succeeding days will then focus on the submission of outputs and revised proposals, oral presentation of the scholars before a panel and mentor, mentor-mentee meeting and post test

#### 2.2. Module 2 – Research Methods (3-day activity)

- 2.2.1. The second module will focus on the research methods depending on the type of research proposal (quantitative or qualitative) the scholar has.
- 2.2.2. A series of lectures will be made by the invited guest expert/s regarding this topic.
- 2.2.3. Scholars will then be given time to revise and ask questions to the guests expert/s.
- 2.2.4. The scholars will have an oral presentation before a panel and their respective mentors.



### 2.3. Module 3 – Statistical Analysis (3-day activity)

- 2.3.1 This module will focus on the different statistical methods applicable based on the proposal submitted by the scholar.
- 2.3.2. A series of lectures will be made by the invited guest expert/s regarding this topic.
  - 2.3.1. Scholars will then be given time to revise and ask questions to the guests expert/s.
  - 2.3.2. The scholars will have an oral presentation before a panel and their respective mentors.

After the completion of the modules, the scholars will be given time to revise their proposals. This will then be submitted to the secretariat who will facilitate the submission to the consortium's review committees and PCHRD's external expert.

A graduation ceremony will also be held as part of commending the scholars and their respective institutions as well for the support they have shown.

### **SCHOLARSHIP GRANT**

- Three modules with 3 days each training (1 day lecture; 1 ½ day writeshop; ½ day oral presentation)
- One-on-one mentorship with the scholar's chosen mentor or identified expert in the field
- Research funding support up to 1,000,000.

### **3. HOW TO APPLY**

- 3.1. Applicants are required to submit the following:
  - Application letter addressed to the Dr. Warlito C.Vicente, Chair of RHRDC XI
  - Endorsement/nomination letter from head of the institution (free format)
  - Curriculum vitae (max of 4 pages)
  - 150 word essay on the reason/s for the application and future plans (free format)
  - A capsule proposal that should describe a health problem the applicant would like to address (see attached format). The chosen topic must be in line with the consortium's priority areas (see attached Regional Unified Health Research Agenda 2017-2022 for reference)

The above documents must be submitted in a sealed envelope, by registered mail or by private courier service or hand-delivered to:

Dr. Warlito C. Vicente  
Chair, RHRDC XI  
c/o Department of Science and Technology XI  
Corner Friendship and Dumanlas Roads, Bajada  
8000, Davao City



**SUBMIT YOUR DOCUMENTS ADDRESSED TO:**

DR. WARLITO C. VICENTE  
Chairperson, RHRDC XI  
c/o Department of Science and Technology XI, Corner Friendship and Dumanlas Roads,  
Bajada, Davao City

For inquiries you may contact (082) 227-1313 or 221-5428 and look for Ms. Richell Ruyeras  
or email [rhrdc.davaoregion@gmail.com](mailto:rhrdc.davaoregion@gmail.com).

**4. RESPONSIBILITIES**

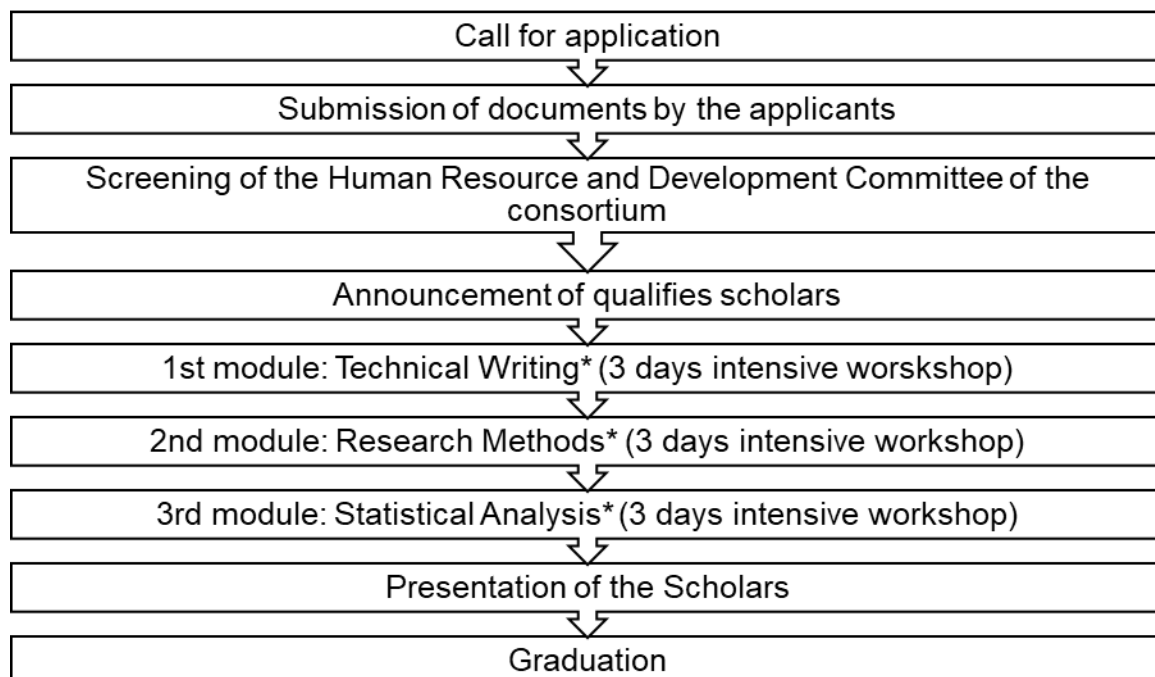
4.1. Responsibilities of a Scholar

- 4.1.1. Attendance to the lectures
- 4.1.2. Submission of draft version of proposal on a scheduled date just before the scheduled intensive lecture
- 4.1.3. Oral presentation of draft version of the proposal
- 4.1.4. Attendance to one-on-one meetings with mentors
- 4.1.5. An acceptable research proposal for presentation and evaluation

4.2. Responsibilities of a Nominating Institution

- 4.2.1. The nominating agency will sign a contract with RHRDC XI in behalf of the nominated successful applicant.
- 4.2.2. Should the nominated scholar fail to comply with the responsibilities as stated above, the nominating institution shall reimburse RHRDC XI for the training expenses incurred for the defaulting scholar amounting to 20,000.00.

**5. PROGRAM PROCESS**



\*Every scholar will meet his/her mentor at their most convenient time.



### **TIMETABLE OF ACTIVITIES**

<b>ACTIVITY</b>	<b>TARGET DATE</b>
Dissemination of activity	May to June
Deadline of submission to the consortium	June 14
Selection of scholars	June 30
1 <sup>st</sup> module: Technical Writing	July*
2 <sup>nd</sup> module: Research Methods	September*
3 <sup>rd</sup> module: Statistical analysis	October*
Final Presentation	November
Graduation	December

\*Tentative schedule